

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**Regular Meeting**  
**October 17, 2018**

**Time: 7:30 p.m.**

**Place: Green Hills School**

**I. CALL TO ORDER**

**A. FLAG SALUTE**

**B. MEETING ANNOUNCEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

**C. ROLL CALL**

Mr.	Jonathan Ernst - President	_____
Mrs.	Ann Marie Cooke – Vice-President	_____
Mrs.	Marie Bilik	_____
Dr.	Joseph Cercone	_____
Mr.	Matthew Fox	_____
Mr.	Noah Haiduc-Dale	_____
Mr.	Scott Guzzo	_____
Mrs.	Denise Kelly-Jones	_____
Mr.	Michael Rose	_____
Mr.	John Nittolo, Superintendent	_____
Mrs.	Sallyann McCarty, SBA	_____

**D. MISSION STATEMENT**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

## **II. EDUCATIONAL PRESENTATION**

PARCC Data – Aimee Castellana and Ann Marie VanSickle

## **III. CORRESPONDENCE**

## **IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Jones

C. BOARD PRESIDENT'S REPORT – Mr. Ernst

D. SUPERINTENDENT'S REPORT – Mr. Nittolo

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

## **VI. DISCUSSION/ACTION ITEMS**

**VII. UNFINISHED BUSINESS**

**VIII. NEW BUSINESS**

**IX. BOARD BUSINESS**

A. Motion to accept minutes of the following meetings:

1. Regular meeting of September 19, 2018. (**attachment**)

Motion..... Second.....

**/Roll Call/**

2. Executive meeting of September 19, 2018.

Motion..... Second.....

**/Roll Call/**

B. Motion to approve the following changes to the Green Hills School 2018-2019 Calendar due the use of seven emergency closing days for environmental testing and remediation:

Monday	October 8 <sup>th</sup>	Early Dismissal Day for Students (originally Columbus Day In-Service for Teachers - closed for students)
Thursday	November 8 <sup>th</sup>	Early Dismissal Day for Students (originally school closed for Teacher Convention) Not Setting Precedent/3 hours in-service
Monday	January 21 <sup>st</sup>	Early Dismissal Day for Students (originally MLK Jr. Day In-Service for Teachers - closed for students) 3 hours in-service
Monday	February 18 <sup>th</sup>	Early Dismissal Day for Students (originally school closed for Presidents' Day) 3 hours in-service
Friday	April 19 <sup>th</sup>	Early Dismissal Day for Students (originally school closed for Good Friday)

Motion..... Second.....

**/Roll Call/**

C. Motion to approve the Danielson Framework as the Green Township School District Evaluation Model for the 2018-2019 school year for the following areas:

- Speech Therapist
- School Counselor
- School Psychologist
- Learning Consultant
- Social Worker
- School Nurse

Motion..... Second.....

**/Roll Call/**

- D. Motion to approve the Green Township School District Nursing Services Plan for the 2018-2019 school year. **(attachment)**

Motion..... Second.....

**/Roll Call/**

## **X. COMMITTEE REPORTS**

### **A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson**

1. Motion to approve proposed field trips for the 2018-2019 school year as per the attached schedule. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve the following requests to attend professional conferences:

<b><u>Staff Member</u></b>	<b><u>Conference Name</u></b>	<b><u>Provider/Location</u></b>	<b><u>Date</u></b>	<b><u>Costs</u></b>	
Christopher Dimitriou	Annual Conference for K-12 Social Studies Teachers	NJ Council for the Social Studies / Rutgers Busch Campus Center, Piscataway	10/22/18	Registration Mileage/Tolls <b>Total</b>	\$100.00 \$29.14 <b>\$129.14</b>
Barbara Edwards	Annual Conference for K-12 Social Studies Teachers	NJ Council for the Social Studies / Rutgers Busch Campus Center, Piscataway	10/22/18	Registration Mileage/Tolls <b>Total</b>	\$100.00 \$29.14 <b>\$129.14</b>
Debbie Ronsini	Annual PSAHPERD Convention	PA State Asso. for Health, PE, Recreation & Dance, Inc. / Champion, PA	11/8 & 11/9/18	Registration Mileage/Tolls <b>Total</b>	\$180.00 \$75.64 <b>\$255.64</b>

Debbie Simmons	Developing Number Concepts & Sense – Grades K-2	Rutgers & Asso. of Math Teachers of NJ/ Piscataway, NJ	11/30/18	Registration Mileage/Tolls <b>Total</b>	\$205.00 \$33.48 <b>\$238.48</b>
Lisa Sprofera	Helping All Students Master Facts	Rutgers & Asso. of Math Teachers of NJ / Piscataway, NJ	11/27/18	Registration Mileage/Tolls <b>Total</b>	\$205.00 \$28.08 <b>\$233.08</b>
Ann Marie VanSickle	Asso. of Math Teachers of NJ Annual Conference	Asso. of Math Teachers of NJ / East Windsor, NJ	10/25 & 10/26/18	Registration Mileage/Tolls <b>Total</b>	None \$90.60 <b>\$90.60</b>

Motion ..... Second .....

**/Roll Call/**

3. Motion to approve the Pass It Along Program for the 2018-2019 school year for a total cost of \$18,000. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

## **B. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for October 1, 2018 through October 31, 2018 for a total of \$1,654,091.24. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve the attached disbursements for October 2018 from the Student Activities Account in the amount of \$2,827.58 and the Business Office Petty Cash Account in the amount of \$117.05. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

### **August 2018 Financial Reports** (**attachment**)

3. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion ..... Second .....

**/Roll Call/**

4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion ..... Second .....

**/Roll Call/**

5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2018.

Motion ..... Second .....

**/Roll Call/**

6. Motion to approve transfers for August 2018.

Motion ..... Second .....

**/Roll Call/**

**7. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY CONCERNING THE EMERGENCY AWARD OF A CONTRACT FOR MOLD REMEDIATION**

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the "Board of Education" or the "School District") and the Executive County Business Administrator were notified by the attached email reports from the School Business Administrator that the district developed an emergency with the uncontrolled growth and spread of mold and mildew that closed the school district, and the School Business Administrator, unable to obtain additional quotations from other available contractors to respond immediately to the emergency, but believing the amount to be reasonable and essential to meet the emergency, awarded a contract pursuant to N.J.S.A. 18A:18A-7 and N.J.A.C. 5:34-6.1 to Maxons Restorations to remediate the mold condition in the amount of approximately, \$250,000 and RK Occupational Environmental \$60,000 and

WHEREAS, funds are available for the provision of these services and the award of the contract; now, therefore,

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:**

Section 1        The aforementioned recitals are incorporated herein as though set forth at length.

Section 2. This Board of Education hereby acknowledges receipt of the report attached hereto and acknowledges, affirms and ratifies the award of the contract described herein to the extent required.

Section 3. The Business Administrator/Board Secretary or other appropriate Board representative is authorized to execute the necessary contract and/or documents incidental to the award of this bid and to make payment thereunder.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Board of Education.

Section 5. This Resolution shall take effect immediately.

Motion ..... Second .....

**/Roll Call/**

8. Motion to approve the FY 2017-2018 Comprehensive Maintenance Plan and the 2018-2019 M-1 Schedule. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

9. Motion to approve disbursement from the Student Activities account in the amount of \$2,280.00 payable to Gertrude Hawk for the caramel apple fundraiser

Motion ..... Second .....

**/Roll Call/**

**C. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the following staff members as chaperones for the 6<sup>th</sup> grade camping trip on November 5-7, 2018 at the overnight stipend rate of \$110.00 per person per night for two nights, as recommended by the Superintendent: Chris Hitzel, Susan Stobie, Kyle Mirena, Sam Morales, Diana Minervini, and Catherine Nowaczyk.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve Beth Voris as acting administrator for the 6<sup>th</sup> grade camping trip on November 5-7, 2018 at the overnight stipend rate of \$110.00 per person per night for two nights and the acting administrator stipend rate of \$100.00 per day for three days, as recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

3. Motion to approve Kerry Burneyko as School Nurse for the 6<sup>th</sup> grade camping trip on November 5-7, 2018 at the overnight stipend rate of \$110.00 per night for two nights, as recommended by the Superintendent.

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve the request from Felician University for a Junior Practicum Experience in Mathematics for Karen Smith on Tuesdays from October 30, 2018 through December 4, 2018, as recommended by the Superintendent. She will be working with Ann Marie VanSickle.

Motion ..... Second .....

**/Roll Call/**

5. Motion to accept the resignation of Philip Wetzel, Teacher Aide, effective October 9, 2018, as recommended by the Superintendent. (**attachment**)

Motion ..... Second .....

**/Roll Call/**

6. Motion to approve Carmita Mongrella as Part-Time Elementary Spanish Teacher for the 2018-2019 school year beginning as soon as possible at the salary of \$45,645.60 (BA Step 1) prorated, pending approval of her criminal history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion ..... Second .....

**/Roll Call/**

7. Motion to approve the following staff members as Sports Activity Monitors for the 2018-2019 school year at a stipend of \$30.00 per event, as recommended by the Superintendent: Cyndi Bresney, Linda DeGraw, Jessica Meyer, Janis Martz, and Christopher Dimitriou.

Motion ..... Second .....

**/Roll Call/**

8. Motion to approve a medical leave of absence for Karl Schaub, Custodian, effective immediately, as recommended by the Superintendent.



Motion ..... Second .....

**/Roll Call/**

9. Motion to approve Molly Whipple as a Substitute Teacher for the 2018-2019 school year pending approval of her criminal history background check transfer request, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion ..... Second .....

**/Roll Call/**

10. Motion to approve Jennifer Romano as Library Media Specialist for the 2018-2019 school year beginning as soon as possible at the salary of \$84,057.00 (MA +30 Step 10) prorated, pending approval of her criminal history background check, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion ..... Second .....

**/Roll Call/**

11. Motion to approve a family medical leave of absence for Ana Velez, Teacher Aide, beginning October 22, 2018 through November 16, 2018, as recommended by the Superintendent. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

**D. POLICY COMMITTEE REPORT** – Mrs. Denise Kelly-Jones, Chairperson

1. Updates as applicable

**E. NEGOTIATIONS COMMITTEE REPORT** – Mr. Michael Rose, Chairperson

1. Updates as applicable

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

## **XII. CLOSED MEETING MOTION**

Closed Meeting was read by \_\_\_\_\_.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_.

Motion ..... Second .....

**/Roll Call/**

## **XIII. RECONVENE**

Motion to reconvene into public session.

Motion ..... Second .....

**/Roll Call/**

**XIV. ADJOURNMENT**

Motion ..... Second .....

**/Roll Call/**